



Surrey County Netball Association (SCNA) promotes netball in Surrey and South West London, supporting our netball community and increasing opportunities for women and girls to participate in netball. We have a thriving executive committee overseeing local leagues, supporting people in learning to officiate and coach, delivering our successful talent development pathway, and promoting a range of other netball activities.

The committee usually meets five times a year and our AGM takes place in June. The committee members work collaboratively and some of the roles also include representing Surrey at other occasions and in regional technical groups. We currently have three vacancies on our committee and want to invite expressions of interest – Equality, Diversity and Inclusivity lead (new post), Treasurer, and Communications lead. These roles will help us to support our netball community and increase opportunities for women and girls to have fun, make friends, and improve health and wellbeing through participation in netball.

SURREY COUNTY TREASURER– Role Summary

Key Tasks:

- To manage the Association's bank accounts and ensure all payments, including agreed grants, are made promptly
- To ensure the Association's accounts are kept up to date
- To liaise with and assist other members of the committee to carry out financial actions, including the County Performance Pathway programme
- To report financial updates to the Executive Committee and to provide a final end of year account to the AGM in June of each year, which is to be audited.
- To ensure the accounts are managed in accordance with relevant financial standards and protocols
- To advise the Executive Committee of any financial implications of any relevant decisions by the Committee
- To contribute to the work of the Association to seek to ensure that all the activities are affordable to all sections of the community
- To represent SCNA on the Regional TSG on Finance
- To contribute to the County plan to advise of any financial implications of proposed strategies

Desirable knowledge & skills:

- Recent experience and knowledge of book keeping and managing accounts for an organisation
- Accountancy qualification/experience would be an advantage but not essential
- Ability to prepare financial reports which are easily understood by the netball community
- Prior knowledge about netball in Surrey would be an advantage but is not essential
- Have a keen interest in grass roots sport and awareness of financial barriers to participation
- Good communication skills both written and verbal
- Behave impartially at all times and respect the views of others

If you are interested in joining our thriving County Committee to support our netball community in Surrey, we would like to hear from you. Please apply with a CV and short covering letter, which explains how you would fit this role

and what skills and experience you could bring to our committee. Please send your application to scnachair@hotmail.com by 15 February 2022