

Regional Treasurer – Role Summary

Oversee the Finance of the Region

The London & South East Regional Netball Association is one of nine member organisations of England Netball who, working closely with England Netball staff, help develop and facilitate the delivery of all aspects of netball within the region. Each region has an elected Regional Management Board of volunteers who manage a wide variety of netball activity on a local level; from coaching and officiating, to equality, diversity & inclusion and competitions.

The London and South East Region is made up of four Counties: Essex Metropolitan, Kent, Middlesex, Surrey. For more information on the Region, head to our [website](#).

Acronyms

RMB: Regional Management Board

CNA: County Netball Association

EN: England Netball

L&SE: London & South East

TSG: Technical Support Group

WG: Working Group

Key Tasks:

- Chair the Finance TSG.
- Oversee and monitor the management of the Region's finances, with the support of the Finance TSG.
- Attend RMB meetings, or send a finance representative, and report on the Region's financial position.
- Liaise and support all other Regional TSGs in financial matters to manage budgets in accordance with the regional plan.
- Safeguard the assets of the London & South East Regional Netball Association by preventing fraud and potential mistakes.
- Keep financial records in accordance with the Constitution and Sport England's Sports Code of Governance Tier 1.
- Prepare Annual Accounts in accordance with the Constitution and Sport England's Sports Code of Governance Tier 1.
- Be a voting member on the RMB.

Desirable knowledge & skills:

- Good organisation and delegation skills.
- Ability to produce and manage budgets.
- Ability to be flexible and work with volunteers from diverse backgrounds to build and maintain effective working relationships.
- Ability to control meetings effectively.
- Confident user of technology with access to a computer, email and phone.

